



For projects with demanding deadlines we offer our SureShip® one-day turn program. Submit your order by 5:00 pm EST and your product will ship the next day.

Just follow these easy steps:

Step 1:

Verify that your vector artwork qualifies:

- Embroidery – new or exact repeat orders (maximum 10,000 stitches, 1 location only)
- If digitizing services are required, please send in high resolution EPS file format converted to outlines.
- Laser – new or exact repeat orders (1 location only)
- Deboss – exact repeat orders only (1 location only)
- Infusion – new or exact repeat orders (1 location only)

Step 2:

Send your complete order* with the PO number in the subject line and artwork to SureShip@trimarksportswear.com. Your attached PO must include:

- PO number
- Item number
- Special pricing – including price given and name of person who authorized (if applicable)
- Decorating method (if embroidery, provide Isacord thread colour to match artwork)
- Valid imprint location from our website
- Artwork provided to size required
- Valid shipping address (P.O. boxes will not be accepted)
- Contact name & phone number for delivery (including an after-hours phone number and email address)
- FedEx ship method (ship method must be FedEx to qualify for one-day turn)
- Time the order must arrive
- Third-party shipping account number (if applicable)
- Pickup orders will be available the next day (after SureShip® date)
- REORDER? Include previous PO number, order number or invoice number (artwork must be resubmitted for orders greater than 18 months old)

Orders not eligible for SureShip® include:

- Orders over 200 pieces
- Paper proofs, pre-production samples and self-promotions
- Name personalizations
- Multiple locations and non-standard locations
- Type setting and art modifications
- Mixed Media and embroidery over 10,000 stitches
- Some multi-color decorating has limitations for art over 3 colors. Contact customer service for specifics if needed.
- Over 10 drop ships
- Over 5 spec samples
- Customer inserts or special handling
- Select items are not available for SureShip®. Check item eligibility.

*A complete order is defined as having all necessary information, approved artwork and approved credit.

For complete information on SureShip visit our website www.trimarksportswear.com.